

RJM/FP/839
24 November 2016

Parent

Dear Sirs

Bursary Application for Abbotsholme School Academic Year 2017/2018

In order to help parents who need financial assistance towards educating their children at Abbotsholme, we require evidence that they have applied to various Trusts and Foundations set up specifically to aid and support continuance of private education. You can find a list of these trusts at www.educational-grants.org/.

Should you require further support you should complete the Confidential Statement of Financial Circumstances. Please complete and return this to me as soon as possible, so that we can properly assess the level of any grant that would be appropriate for the School to award for the Academic Year 2017/2018.

Please be aware that as part of the assessment a home visit may be required.

Please provide copies of Forms P60, any Schedule D or E Assessments or latest Audited Accounts, together with evidence of additional income to support the application. Any source documents will be returned and information provided will of course be treated in the strictest confidence.

Please do not hesitate to contact me if you experience any difficulties in completing the form or in providing supporting documentation. It is important that the information be provided by **Tuesday 31st January 2017**.

Decisions will be notified to you by **Friday 31st March 2017**.

Yours sincerely

Richard J Mayfield
Head of Operations