

Marking Policy

Blueprint for Best Practice – Marking

A common framework for defining and sharing the best practice in marking student work and ensuring high standards of constructive feedback. A Blueprint for:

- Methods of marking and feedback
- Teacher/pupil responsibility
- Ensuring consistency around marking

Marking and feedback

Marking and feedback provide valuable support in developing student understanding.

Marking should be completed in line with faculty policy. All students work to be marked at least once per fortnight.

Marking guidelines

- Teacher marking should be in red or green
- Peer and self - assessment should be in purple pen
- Students to respond to teacher feedback in purple pen or write within a highlighted box
- Presentation of work should be corrected where appropriate
- Literacy/spelling – 3 corrections per piece of work. Subject specific language should be prioritised
- All targets will be identified with a T or T
- Effort grades (E1-E3) included regularly (this should be at least twice a half term)
- Completion of notes (acknowledged with a teacher signature or tick which is dated)
- Every student to have at least 1 fully marked piece of class work every half term including evidence to show that the student has acted on the feedback given, demonstrating improvements to their work and progress over time: grade descriptors should be in the front of the books
- Every student to have at least 1 fully marked piece of homework every half term including evidence to show that the student has acted on the feedback given, demonstrating improvements to their work and progress over time
- To meet deadlines for marking student homework (within 1 week of submission)

Effort Grade Criteria

E1	Above expected: Task achieved with excellent development
E2	As expected: Task achieved with some development and depth
E3	Below expected: Task not achieved- lacking sufficient depth and detail

Reviewed by: Deputy Head
Review date: 25 November 2021
Next Review: 25 November 2022