



ABBOTSHOLME CHECK LIST FOR OVERSEAS FAMILIES

To apply for a place at Abbotsholme you will need to ensure the following documents have been sent to the school to ensure we process the application for you as fast as possible.

Pupils applying for a place and are between 11 and 14 must at least have CEFR A1 level for entry, pupils between 14 and 16 must have CEFR A2 level, and pupils aged between 16 and 18 must have CEFR B1 level.

We require:

- A completed registration form and registration fee of £125. *(You will need to have received the registration form and bank details documents from us to do this part and should have been sent with the document.)*
Please ensure you complete ALL parts of this form especially the guardian details;
- A hand written or typed English essay by your child / client's child of 300 words (age 7-14) and 500 words (age 14-18) about him / her and his / her interests;
- A reference from a teacher at your child / client's child current school. We have no templates for this and just ask that a letter is completed on your child / client's child behaviour, ability and conduct within the school;
- Last two year's school reports and exam results of your child / client's child;
- A copy of your child / client's child's passport;
- A completed English online test and signed declaration form;
- You will also be asked to have a visit or book a Skype interview;
- All overseas pupils require a guardian based in the UK. A guardian form to be completed;
- Immigration History Check List form completed and signed;
- Parent consent letter giving approval for your child/client's child to board and study at Abbotsholme;
- If applying for a visa please ensure that you either pay in advance school fees for the year, or have adequate funds in your personal account 28 days before applying for a visa.

You can use this checklist to tick every item once you have received it and then send all the items to us:

Scanned into email: stacey.wall@abbotsholme.co.uk

By post:

Admissions Office
Abbotsholme School
Rocester, Uttoxeter
Staffordshire ST14 5BS, United Kingdom

Please make sure that you have completed and checked all the documents mentioned on this form and that they are all sent back with this form. If you need help with filling in these documents, please contact Stacey Wall on 00 44 1889 594 289 or on the email above. **Thank you very much.**