

Prep School Behaviour Management

Aim

To promote a calm, purposeful atmosphere across the school and raise expectations of behaviour and attitudes towards learning in a positive and supportive manner.

To promote the Abbotsholme School values using characters, stories and certificates.

In Class

A traffic light system is in place in the Year 1-6 whereby all pupil's names are on the green light at the start of each day. If they are off task or displaying disruptive behaviour a verbal warning is given after which any further disruption results in the child's name being moved to amber. This constitutes a yellow card. Any further disruption can result in a child's name being moved to the red light which results in a red card. Pupils who are given a red card for disruption in morning classes must attend a lunch time detention with Mrs Hankin between 12.30-1.05pm, or the following day if the incident is during afternoon lessons.

Rewards

Verbal praise	Staff actively praise positive behaviour, manners, dress and work ethic
Written comments	Comments in books and the school planner to reinforce positive behaviour, work ethic, manners
Star of the Week Certificate	Presented in Chapel
Positions of Responsibility	For Year 6 pupils who demonstrate consistently positive behaviour and are positive role models for their peers and younger pupils
Commendations	Award commendations for school values demonstrated around school
School Values Certificates	Pupils demonstrating the school values are awarded certificates in our weekly Celebration Assembly.

Sanctions

	Issue	Immediate Action	Card/Action	
1	Persistent disruption of a lesson in class	Verbal warning	10 minutes in 'buddy' classroom	
		If persists when returns	Red Card miss break as detention to catch up with work	3SYS
2	Rudeness towards staff (verbal/actions)	Red Card	Red card	3SYS
3	Physical fighting	Red Card	Red Card	3SYS

4	Physical play	Verbal Warning	Yellow Card	
5	Negative verbal comment to another pupil	Verbal Warning	Yellow Card	
6	Damaging play equipment	Verbal Warning	Yellow Card	
7	Poor Behaviour in unsupervised areas of school	Verbal Warning	Yellow Card	

Verbal Warning Consistent use of language	X If you choose to continue to (specify action) then there will be a consequence and your actions will be recorded. These must be given away privately to pupils.
Yellow Card	Disruption in class; move to seat away from peers 10 minutes or rest of break time out Record incident on record sheet Buddy Class – send pupil to another class
Red card	Persistent disruption in class; work with Mrs Hankin for the rest of the day or the following day Time out for the rest of the break (stand outside Year 5 Mrs Hankin) Miss next break as detention – discuss incident with staff Record red card on class spreadsheet Parents informed by form teacher Year 6 Incident recorded on 3SYS
Expectation Chart after 3 red cards in a week	Specific behaviour must be monitored for 1 week. Loss of privileges; role of responsibility/exclusion from sports match Parents informed by Head of Prep and it must be signed by form teacher and parents/boarding house parents at the end of each day
Persistent or serious lapses in behaviour/work ethic despite repeated sanctions to try to modify this.	Pupil referred to Head of Prep as appropriate and case conference with parents Agreement of stringent action plan for management of behaviour/academic progress Child sent home for rest of day

Recording Incidents

Staff must record yellow and red card incidents as soon after the incident as is reasonably possible. Files with templates are kept in each class and duty staff must complete a record immediately after duty in the relevant class folder. Folders are to be kept on the teacher's desk so they are accessible to all staff.

Individual Needs and Circumstances

This policy is there to be a guide rather than a rigid rulebook and requires staff professional discretion and wisdom. There are pupils whose needs or circumstances must be taken into account when implementing the School's Behaviour Policy. Pupils with Special Educational Needs (SEN) or children from families in stressful situations. Pupils in these groups may at some point require the school to take account of their individual needs and circumstances when applying the school's Behaviour Policy. Staff must ensure that all teachers are made aware of any pupils who require special consideration. This does not exclude them from the behaviour policy but requires teachers to apply it with empathy and with consideration for the needs of the child and the whole class.

Resources

Yellow and red card recording sheets.

Stars of the Week Certificates for living the school values.

Reviewed January 2018